

**TENANT'S MANDATORY NOTICE TO LANDLORD
OF INTENTION TO VACATE**

Date: _____

To: _____

From: _____

This notice that on (date) _____ the undersigned intends to move from the residence at (address) _____.

The undersigned understands that the lease/rental agreement requires _____ days of advance notice, and that this represents _____ days of notice. The undersigned also understands that he/she is responsible for paying rent through the end of the notice period required in the lease/rental agreement or until another tenant approved by the management has moved in, whichever occurs first.

The undersigned understands that any deposits that he/she is entitled to will be refunded within _____ days after the premises have been vacated and all keys returned to the management, so long as the dwelling is left in broom-clean condition and undamaged.

Reasons for leaving: _____

Forwarding address: _____

New phone number: _____

In accordance with the lease/rental agreement, the undersigned agrees to _____ allow _____ the management to show the dwelling to prospective tenants at any and all reasonable times.

Tenant: _____

Tenant: _____